Position Summary: Semi-skilled manual work in maintaining buildings, grounds, and equipment. 

Essential Functions: Performs a variety of mechanical tasks which are below the journeyman level in maintaining structures and equipment. Maintains grounds, grading, seeding, fertilizing, spraying, lawn sweeping, trimming, loaming and liming. Maintains tennis courts, swimming pools and park buildings. Installs and maintains playground equipment; marks football and field hockey fields and baseball diamonds. Operates motor equipment such as air compressors, gasoline saws, power mowers, and front-end loaders. Maintains cinder track, floods skating areas and removes snow from ice surface. Performs other manual labor. The functions above are normal for this position. Other duties may be required and assigned. The essential functions or duties listed above are intended only as examples of the types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Knowledge, skills, and abilities required:
High school diploma or equivalent level of education. Three years of experience in buildings and grounds maintenance; or any equivalent combination of education and experience. Ability to lift heavy objects and work continuously under varying weather conditions. Ability to understand and follow oral and written instructions and maintain good relations with the public. Ability to make good judgement in challenging circumstances.

Experience required: Three years of experience in grounds maintenance.

Education, certification, licensure, or other similar requirements: High School Diploma or equivalent; Must possess a valid MA motor vehicle operator's license.

Supervision: Performs various duties under the supervision of City Forester or Working Foreman. Supervises: None

Job Environment: Work is performed indoors and outdoors with loud noise levels and exposure to variable weather conditions/hazards associated with surrounding environment; The workload is subject to seasonal and weather-related fluctuations; Errors could result in delay or loss of services, personal injury to self and/or others, damage to equipment, or monetary loss.

Physical Requirements:
1. Physical ability to manipulate heavy motor equipment,
2. Must be able to operate a vehicle, heavy equipment, and tools. Tasks involve the regular and sustained performance of moderately physically demanding work, typically involving some combination of driving, climbing, balancing, stooping, kneeling, crouching, and crawling, and which involves the lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (up to 50 pounds) and occasionally heavier objects and materials (up to 100 pounds).
3. Tasks require sound, depth, and visual perception and judgement.
4. Requires the ability to coordinate hands and eyes in operating motor vehicles and heavy equipment.
5. Requires the manual dexterity to handle a variety of items, control knobs, buttons, switches, catches, tools, etc. Must have significant levels of eye/hand/foot coordination.
6. Must be adaptable to performing under stress when confronted with emergencies or tight deadlines.

The physical demands described above are representative of those that must be met by an employee to perform the essential functions of this job successfully. Reasonable accommodation(s) if needed will be provided for the employee with the adequate strength, dexterity, coordination, and visual acuity in a manner that does not pose a direct threat to the health or safety of the employee or others in the workplace.

Other Factors: Errors could result in costly damage to equipment or result in breakdown in operation. Exercises some independent judgment on repair methods and replacement of parts; decisions subject to review while work is in progress.

Other requirements: Must be able to pass an employment physical, drug screening, and criminal background check.

Fair Labor Standards Act (FLSA) status: Non-Exempt (hourly)

Employment Status & Hours: Regular Full Time, 40 hours per week, Monday-Friday, 7:00 AM - 3:00 PM

Pay rate: Grade PW13: Min- $17.66, Max- $19.23 per hour, paid biweekly


Reports to: City Forester or Working Foreman

Apply by completing a Labor Service Application & return the completed application along with a copy of your License (BOTH FRONT & BACK) to:

Director of Personnel, 20 Korean Veterans Plaza, Room #205, Holyoke, MA 01040.

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