APPLICATION FOR ENDORSEMENT OF PLAN
BELIEVED NOT TO REQUIRE APPROVAL

Deliver to the Planning Board, two completed Original Forms; a Designer’s Certificate stamped by an Engineer; one Mylar and eight copies of the plans; a Digital File (PDF and DXF/DWG) of the plan, and a $75.00 application fee payable to the City of Holyoke. If the submission is acceptable, the Board’s staff will date the application forms. Thereafter, one application shall be filed with the City Clerk. All submissions must be made in accordance with the requirements of Section 4.2 of the Rules and Regulations Governing the Subdivision of Land in the City of Holyoke, MA.

_____________________, 20___

City Clerk:

The undersigned, believing that the accompanying plan of his property in the City does not constitute a subdivision within the meaning of the Subdivision Control Law, herewith submits said plan for a determination and endorsement that Planning Board approval under the Subdivision Control Law is not required.

1. Name of Applicant _________________________________________________________________
   Address ___________________________________________ Phone # ________________________

2. Name of Owner (If Other Than Applicant) ____________________________
   Address ___________________________________________ Phone # _________________________

3. Name of Engineer or Surveyor ____________________________
   Address ___________________________________________ Phone # _________________________

4. Deed of Property recorded in Hampden County Registry of Deeds: 
   Book: ___________________________ Page: ________________
   Zoning District: ________________________ Holyoke Assessor Map Reference: Map ______ Block______ Parcel ______

5. Evidence of Qualification
   Division of Land
   a. Number of existing lots ___________.
   b. Number of proposed lots ___________.
   c. Minimum area of proposed lots ___________.
   d. Minimum frontage of proposed lots ___________.
   e. Required frontage located on ____________________ (name) said way being:
      (1) an accepted public way
      (2) a way certified by the City Clerk as used and maintained as a public way
      (3) a way on an endorsed subdivision plan
      (4) a way in existence when the Subdivision Control Law became effective, and adequate in the opinion of the Planning Board
   Conveyance (Redivision of Land)
   a. Minimum area per proposed lots ___________.
   b. Minimum frontage per proposed lots ___________.

6. Location and Description of Property: ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________

Applicant (please print) ___________________________ Signature of Applicant ___________________________ Signature of Owner (If Other Than Applicant) ___________________________

X:\Planning\ANR\FORMS\ANR on Letterhead