Planning Board Meeting
(meeting is being recorded)

On Tuesday, March 22, 2016 the Holyoke Planning Board held a Public Meeting in the 4th Floor Conference Room, City Hall Annex, Holyoke City Hall, Holyoke, MA 01040 following the 5:15 p.m. Public Hearings.

Attendance:
Planning Board
Christian LaChapelle........... Vice-Chairman
Eileen Regan ................... Secretary
John Kelley .................... Member
Harry Montalvo ................. Associate

Planning Staff
Marcos Marerro ............... Director
Jeffrey Burkott ............... Principal Planner
Sharon Konstantinidis ....... Head Clerk

Others Present
Andrew Crystal ............... O'Connell Development
Bruce Leiser ................. O'Connell Development
James Rlucznik ............. O'Connell Development

Marc Moura ................... Amonta 1 Emma
John Furman .................. VHB

OPEN
At 6:37 p.m., CHRIS LACHAPELLE called for a motion to open the Planning Board meeting. A motion was made by and seconded by JOHN KELLEY. The motion carried 4-0.

ZONE CHANGE/ SITE PLAN REVIEW/ SUBDIVISION/SPECIAL PERMIT

1. Approval Not Required – 92-114 Race Street, 92 Race Street LLC
JEFFREY BURKOTT explained the location of the ANR and noted that the plan met the criteria. The plan was signed.

2. Definitive Subdivision – Crossroad Business Park, Parcel 177-00-016 & 015, O'Connell Development Group, Inc.
The Public Hearing closed; the Notice of Decision would be discussed on April 12, 2016 at 5:00 p.m.

3. Site Plan Review (Section 7.9) & Stormwater Authority SW Permit – O'Connell Headquarters, Kelly Way, O'Connell Dev. Group, Inc
The Public Hearing closed; the Notice of Decision would be discussed on April 12, 2016 at 5:00 p.m.

4. Zone Change Petition Continuation – Solar be allowed by SP for businesses in residential zones, Councilor Vacon
Tabled until the Public Hearing closed.

5. Zone Change Petition Continuation – Amend Section 7.1.1.4 Accessory Use Parking Lots by SP of City Council, Councilor Jourdain
Tabled until the Public Hearing closed.

PLANNING BOARD BUSINESS

A) Project Updates/Old Business/New Business
• JEFFREY BURKOTT noted that the Holyoke Hotel SPR project was moving along; outstanding letters were expected.
• Matthew Grooms, Planner I, had been hired and will start April 4, 2016.
• Debbie Oppermann, Senior Project Manager, started March 7, 2016.
• The demolition of Parsons has begun; a Site Plan Review was anticipated by years end (2016).

B) Meeting Schedule (tentative):
April 12, 2016 – 2 SPR for Solar Facility, Lawler & Whitney; ZC Continuation – BL to BG and/or IG, 79 & 83 Lower Westfield Rd, Dennis Croteau; ZC Continuation – Review the BG, BH, SC, and IG zones to consolidate or reformulate, Councilor Lisi; and O'Connell Development Group SPR & Subdivision Notice of Decision discussion.
C) Minutes
A motion was made by EILEEN REGAN and seconded by HARRY MONTALVO to approve the minutes from Feb. 23, 2016 Planning Board Meeting, PH ZC Solar by SP, and PH ZC Hospital Parking; The motion carried 4-0.
A motion was made by JOHN KELLEY and seconded by HARRY MONTALVO to approve the March 8, 2016 PB Meeting.
The motion carried 4-0.

D) Other Business
There was no other business to come before the Board.

E) Correspondence
There was no correspondence to come before the Board.

Adjournment
There being no further business to come before the Planning Board, CHRIS LACHAPELLE, at 6:47 p.m., called for a motion to close the Planning Board meeting. A motion was made by JOHN KELLEY and seconded by EILEEN REGAN. The motion carried 4-0.

Respectfully submitted,

Eileen Regan, Secretary