Planning Board Meeting
(meeting is being recorded)

On Tuesday, January 26, 2016 the Holyoke Planning Board held a Public Meeting in the 4th Floor Conference Room, City Hall Annex, Holyoke City Hall, Holyoke, MA 01040 following the 5:00 p.m. Public Hearings.

Attendance:
Planning Board
Mimi Panitch .................. Chairman
Christian LaChapelle ....... Vice-Chairman
Eileen Regan ................. Secretary
John Kelley .................. Member
Harry Montalvo .............. Associate

Planning Staff
Marcos Marerro .............. Director
Jeffrey Burkott ............. Principal Planner
Sharon Konstantinidis .... Head Clerk

Others Present
Karen Betournay .......... YMCA
Aimee Bell ................. Fuss & O'Neil
Dan Delany ................. Fuss & O'Neil
David Bartley ............ Ward 3 City Councilor
Gladys Lebron-Martinez . Ward 1 City Councilor
Anne Teschner .......... The Care Center
Cassandra Holden ....... The Care Center
Marc Sternick .......... Dietz & Co., LA
Peter Wells .............. Site Engineer??
Atty Thomas Wilson ....... YMCA
Atty Martin J. Owen ....... YMCA
Barbara Barand .......... YMCA
Jennifer Gilburg .......... YMCA
Peter Serafino .......... 322 Main Street
Michelle McAdaragh ...... HAP, Inc.
Jason Newsman .......... Dietz & Co.,

OPEN
At 6:14 p.m., MIMI PANITCH called for a motion to open the Planning Board meeting. A motion was made by EILEEN REGAN and seconded by CHRIS LACHAPELLE. The motion carried 4-0.

ZONE CHANGE/ SITE PLAN REVIEW/ SUBDIVISION/SPECIAL PERMIT

1. Special Permit (SP) Parking on Adjacent Parcel (Section 6.1.7.1) – 399 Appleton Street, Greater Holyoke YMCA
   A meeting was scheduled to review the Notice of Decision (NOD) on February 2, 2016 at 5:00 p.m. A draft NOD will be forwarded.

2. Site Plan Review (SPR) (Section 7.9) & Special Permit from the parking requirements (Section 6.1.7.1) – Library Commons, 193-203 Chestnut St, 117 Essex St, and 210 Elm St., HAP Housing
   A brief discussion occurred to identify the outstanding items to be included in the Notice of Decision. A meeting was scheduled to review the Notice of Decision on February 2, 2016. A draft NOD and updated plans will be forwarded to the Board for review.

PLANNING BOARD BUSINESS

A) Project Updates/Old Business/New Business
   Pride Gas Station – construction was moving forward.
   Lynch School – A zone change was anticipated.
   Gary Rome – The project is moving forward; the steel beams are up.
   Applebees – the project is moving along; waiting for the site to be ready.
   Chipotle – The sign had been installed.
   Vitamin Shoppe – Signage is up; an Amendment to the SPR and SP to exceed signage should be forthcoming.
   690 Dwight Street (Fire destroyed building west of the Post Office) – rehab had begun; a building permit had been pulled.
   Chestnut Park Apartments (Holyoke Catholic Buildings) – The project was near completion; all the units have been rented out.
B) Meeting Schedule (tentative):
  February 2, 2016 – Planning Board discussion – HAP Housing and Library Commons decision.
  February 9, 2016 – 6:00 Special Permit: Children & Family Dentistry & Braces, Signage; 6:30 p.m. ZC Continuations: 79 & 83
      Lower Westfield Rd; Table 5.2 Table of Dimensional Regs; and Review the BG, BH, SC, and IG zones
  February 23, 2016 – John Kelley will not be present.
  March 8, 2016 – Eileen Regan will not be present.
  March 22, 2016 –

C) Minutes
  There were no minutes available to present to the Board.

D) Other Business
  There was no other business to come before the Board.

E) Correspondence
  There were no correspondences to come before the Board

Adjournment
There being no further business to come before the Planning Board, MIMI PANITCH, at 6:38 p.m., called for a motion to close the
Planning Board meeting. A motion was made by CHRIS LACHAPELLE and seconded by JOHN KELLEY. The motion carried 4-0.

Respectfully submitted,

Eileen Regan, Secretary