Planning Board Meeting
(meeting is being recorded)

On Tuesday, January 26, 2016 the Holyoke Planning Board held a Public Meeting in the 4th Floor Conference Room, City Hall Annex, Holyoke City Hall, Holyoke, MA 01040 following the 5:00 p.m. Public Hearings.

Attendance:

Planning Board

Mimi Panitch	Chairman
Christian LaChapelle.....	Vice-Chairman
Eileen Regan	Secretary
John Kelley	Member
Harry Montalvo	Associate

Planning Staff

Marcos Marerro	Director
Jeffrey Burkott	Principal Planner
Sharon Konstantinidis	Head Clerk

Others Present

Karen Betournay	YMCA	Atty Thomas Wilson	YMCA
Aimee Bell	Fuss & O'Neil	Atty Martin J. Owen	YMCA
Dan Delany	Fuss & O'Neil	Barbara Barand	YMCA
David Bartley	Ward 3 City Councilor	Jennifer Gilburg	YMCA
Gladys Lebron-Martinez ..	Ward 1 City Councilor	Peter Serafino	322 Main Street
Anne Teschner	The Care Center	Atty. John J. Driscoll.....	330 Whitney Ave.
Cassandra Holden	The Care Center	Michelle McAdaragh	HAP, Inc.
Marc Sternick	Dietz & Co., LA	Jason Newsman	Dietz & Co.,
Peter Wells	Site Engineer??		

OPEN

At 6:14 p.m., MIMI PANITCH called for a motion to open the Planning Board meeting. A motion was made by EILEEN REGAN and seconded by CHRIS LACHAPELLE. The motion carried 4-0.

ZONE CHANGE/ SITE PLAN REVIEW/ SUBDIVISION/SPECIAL PERMIT

1. **Special Permit (SP)Parking on Adjacent Parcel (Section 6.1.7.1) – 399 Appleton Street, Greater Holyoke YMCA**
   A meeting was scheduled to review the Notice of Decision (NOD) on February 2, 2016 at 5:00 p.m. A draft NOD will be forwarded.

2. **Site Plan Review (SPR) (Section 7.9) & Special Permit from the parking requirements (Section 6.1.7.1) – Library Commons, 193-203 Chestnut St, 117 Essex St, and 210 Elm St., HAP Housing**
   A brief discussion occurred to identify the outstanding items to be included in the Notice of Decision. A meeting was scheduled to review the Notice of Decision on February 2, 2016. A draft NOD and updated plans will be forwarded to the Board for review.

PLANNING BOARD BUSINESS

A) Project Updates/Old Business/New Business

Pride Gas Station – construction was moving forward.
Lynch School – A zone change was anticipated.
Gary Rome – The project is moving forward; the steel beams are up.
Applebees – the project is moving along; waiting for the site to be ready.
Chipotle – The sign had been installed.
Vitamin Shoppe – Signage is up; an Amendment to the SPR and SP to exceed signage should be forthcoming.
690 Dwight Street (Fire destroyed building west of the Post Office) – rehab had begun; a building permit had been pulled.
Chestnut Park Apartments (Holyoke Catholic Buildings) – The project was near completion; all the units have been rented out.

B) Meeting Schedule (tentative):

February 2, 2016 – Planning Board discussion – HAP Housing and Library Commons decision.
February 9, 2016 – 6:00 Special Permit: Children & Family Dentistry & Braces, Signage; 6:30 p.m. ZC Continuations: 79 & 83 Lower Westfield Rd; Table 5.2 Table of Dimensional Regs; and Review the BG, BH, SC, and IG zones
February 23, 2016 – John Kelley will not be present.
March 8, 2016 – Eileen Regan will not be present.
March 22, 2016 –

C) Minutes

There were no minutes available to present to the Board.

D) Other Business

There was no other business to come before the Board.

E) Correspondence

There were no correspondences to come before the Board

Adjournment

There being no further business to come before the Planning Board, MIMI PANITCH, at 6:38 p.m., called for a motion to close the Planning Board meeting. A motion was made by CHRIS LACHAPELLE and seconded by JOHN KELLEY. The motion carried 4-0.

Respectfully submitted,

Eileen Regan

Eileen Regan, Secretary