Planning Board Meeting
(meeting is being recorded)

On Tuesday, June 9, 2015 the Holyoke Planning Board held a Public Meeting in the 4th Floor Conference Room, City Hall Annex, Holyoke City Hall, Holyoke, MA 01040 at 6:00 p.m.

Attendance:

Planning Board		**Planning Staff**	
Mimi Panitch	Chairman	Marcos Marrero.....	Director
Christian LaChapelle.....	Vice-Chairman	Jeffrey Burkott	Principal Planner
Eileen Regan	Member	Claire Ricker	Senior Planner
John Kelley	Member	Sharon Konstantinidis.....	Head Clerk
Harry Montalvo	Associate		

OPEN
At 6:00 p.m., MIMI PANITCH called for a motion to open the Planning Board meeting. A motion was made by JOHN KELLEY and seconded by EILEEN REGAN. The motion carried 4-0.

ZONE CHANGE/ SITE PLAN REVIEW/ SUBDIVISION /SPECIAL PERMIT

1. **Zone Change Petition Continuation – Parking as Principal Use by Special Permit**
   Continued until July 28, 2015 at 6:00 p.m. in the City Hall Council Chambers

PLANNING BOARD BUSINESS

A) Project Updates/Old Business/New Business

- US Tsubaki – JEFFREY BURKOTT stated that a correspondence was received from Robert Bernard dated June 8, 2015 which indicates that the sound enclosures would be installed and decibel readings would be taken before and after installation. A Special Permit to Increase the Fence Height was forthcoming.

- Depot Square – JEFFERY BURKOTT stated that per the Notice of Decision Condition #6, a sign plan was submitted for approval. MARCOS MARRERO noted that the sign design presented during the Site Plan Review was difficult to view from different vantage points and therefore was redesigned. A motion was made by EILEEN REGAN and seconded by CHRIS LACHAPELLE. The motion carried.

B) Meeting Schedule
The next meetings scheduled were:
June 23, 2015 – Public Hearing: Regulate Parking Areas & Vehicle Types (Eileen Regan would be absent)
July 14, 2015 – Joint Public Hearing: Amend the SC Zone & Create SC Zone for Large Scale Districts, Regulate Parking Areas & Vehicle Types and tentatively a Special Permit for an Increase in Size Sign for the existing Champ Law Sign located at 323 High Street.
July 28, 2015 – Continued Zone Change – Parking as a Principal Use in Residential Districts.

C) Minutes
A motion was made by JOHN KELLEY and seconded by CHRIS LACHAPELLE to approve the minutes of: April 28, 2015 Planning Board Meeting & PH SPR regarding Applebee's; May 12, Planning Board Meeting, PH regarding Regulate Parking Areas and Vehicle Types, PH regarding Amending the Auto-Related Special Permit Process, Parking as a Principal Use, and Amend the Shopping Center Zone and Create Shopping Center Zone; and May 26, 2015 Planning Board Meeting & PH regarding Parking as a Principal Use by Special Permit. The Motion carried.

D) Other Business
JEFFREY BURKOTT stated that Mark Joy's term was due to expire June 30, 2015 and he was not seeking reappointment to the Board. The Planning Board would have to appoint a "Designated Signer" and elect an interim Secretary until voting for positions occur in September.

E) Correspondence

There was no correspondence to come before the Board.

Adjournment

There being no further business to come before the Planning Board, MIMI PANITCH, at 6:15 p.m., called for a motion to close the Planning Board Meeting. A motion was made by JOHN KELLEY and seconded by CHRIS LACHAPELLE. The motion carried 4-0.

Respectfully submitted,

~~Mark Jey~~, Secretary