

Planning Board Meeting
(meeting is being recorded)

On Tuesday, September 23, 2014 the Holyoke Planning Board held a Public Meeting in the 4th Floor Conference Room, City Hall Annex, Holyoke City Hall, Holyoke, MA 01040 at 5:00 p.m.

Attendance:

Planning Board

John Kelley	Chairman
Mimi Panitch	Vice-Chairman
Mark Joy.....	Secretary
Eileen Regan	Member
Christian LaChapelle	Member

Planning Staff

Marcos Marrero.....	Director
Jeffrey Burkott	Principal Planner
Claire Ricker	Senior Planner
Sharon Konstantinidis.....	Head Clerk

Stormwater Authority

Dave Moore	Chairman
Jose Garcia	Member
Matthew Sokop	City Engineer

Others Present

Anne Darcy	Holyoke Housing Authority (HHA)
Matthew Mainville	Holyoke Housing Authority (HHA)
Jay Viamari	Tighe & Bond, Consulting Engineers
Dan Boulais	Tighe & Bond, Consulting Engineers
Chris Scheufler	Copley Wolff, Design Group

Others Present

Michelle Williams	MassLive
Ed Owens	120 Front Street
John Furman	Vanesse Hangen Brustlin, Inc. (VHB)
Marya Piasecki	DHK Architects, Inc.
Rachana Crowley	The Community Builders, Inc. Northampton

OPEN

JOHN KELLEY called for a motion to open the Planning Board meeting at 7:55 p.m. A motion was made by MIMI PANITCH and seconded by EILEEN REGAN. The motion carried 5-0.

ZONE CHANGE/ SITE PLAN REVIEW/ SUBDIVISION/SPECIAL PERMIT

1. Approval Not Required - 3 Hawthorne Lane, Scott & Jacqueline DeFelice

JEFFREY BURKOTT stated that Scott & Jacqueline Defelice intended to divide the parcel, known as 3 Hawthorne Lane, to build a residential structure on the new parcel. The requirements for an ANR were met as the property was on a public way, met the 90 foot frontage requirement, and had access. The Board signed the plans.

2. Site Plan Review - Lyman Terrace Revitalization, 2-16 Court Street

Hearing continued until September 30, 2014 at 5:30 p.m.

3. Special Permit – Section 5.4 Multiple Principal Structures, Lyman Terrace Revitalization

Hearing continued until September 30, 2014 at 5:30 p.m.

4. Special Permit – Section 6.1.7.Reduction of Parking, Lyman Terrace Revitalization

Hearing continued until September 30, 2014 at 5:30 p.m.

5. Site Plan Review Amendment – Rivermoor Citizens Holyoke, 410 County Road Solar, LLC

JOHN KELLEY reviewed the "Letter of Credit" and stated that the letter was standard and protected the City. A motion was made by MIMI PANITCH to accept the "Letter of Credit" in place of an Escrow Account and seconded by EILEEN REGAN. The motion carried 5-0.

PLANNING BOARD BUSINESS

A) Project Updates/Old Business/New Business

- 216 Appleton Street - CLAIRE RICKER stated that clean up of the site had begun.
- Automania (Main Street) - CLAIRE RICKER stated that a Request For Qualification had been advertised for the clean up of the site.

B) Meeting Schedule

The next Planning Board meeting was scheduled for September 30, 2014 regarding the continuation of a Site Plan Review Public Hearing for Lyman Terrace Rehabilitation Project (File #99), a the Joint Public Hearings with the City Council to amend the Special Permits, and the continuation of the Whiting Farms Road 18-acre parcel zone change.

C) Minutes

JOHN KELLEY called for a motion to accept the minutes as presented and listed on the agenda. A motion was made by MIMI PANITCH and seconded by CHRIS LACHAPELLE. The motion carried 5-0.

D) Other Business

- *Operational Rules & Regulations* - JOHN KELLEY stated that in preparation for the upcoming elections, he was reviewing the Planning Board Rules and Regulations and noted that the Board was not in line with some of the regulations (i.e. order of business, annual report, and expenditure sheet). The Board Members, noting they did not have a copy of the document, requested a copy of the Rules and Regulations to discuss at the next meeting.
- *Election of Officers* – JOHN KELLEY stated that, per the Rules and Regulations, voting for new Board positions occurred the 4th Tuesday of September. He called for nominations for the position of Chairman, Vice-Chairman, and Secretary.

CHRIS LACHAPELLE made a motion to nominate MIMI PANITCH for the position of CHAIRMAN; the motion was seconded by MARK JOY. The motion carried 5-0.

CHRIS LACHAPELLE made a motion to nominate MARK JOY for the position of VICE-CHAIRMAN; the motion was seconded by EILEEN REGAN. MARK JOY declined the nomination.

MIMI PANITCH made a motion to nominate CHRIS LACHAPELLE for the position of VICE-CHAIRMAN; the motion was seconded by EILEEN REGAN. The motion carried 5-0.

CHRIS LACHAPELLE made a motion to nominate MARK JOY for the position of SECRETARY; the motion was seconded by EILEEN REGAN. The motion carried 5-0.

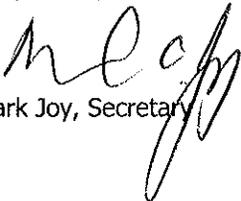
E) Correspondence

There was no other correspondence to come before the Board

Adjournment

There being no further business to come before the Planning Board, JOHN KELLEY, at 8:20 p.m., called for a motion to adjourn the Planning Board Meeting. A motion was made by MIMI PANITCH and seconded by EILEEN REGAN. The motion carried 5-0.

Respectfully submitted,



Mark Joy, Secretary