

Public Works

Written by Malek

Wednesday, April 30 2008 09:38 - Last Updated Friday, April 22 2011 09:36



One of the larger City Departments, the Department of Public Works is responsible for providing

Contact: William D. Finley, General Superintendent /

sokopm@cityofholyoke.com Matthew J. Sokop, PE, City Engineer /

David Beaudoin, Superintendent of Outdoor Works

Address: 63 Canal Street, Holyoke MA. 01040

Office Hours: 8:30 to 4:30, Monday through Friday

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Telephone: 413-322-5645

Fax: 413-539-6807

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MISSION STATEMENT : *The mission of the Department*

DEPARTMENT OF PUBLIC WORKS PROJECT

FAY, SPOFFORD & THORNDIKE, LLC: CITY PARKING GARAGE ASSESSMENT

□ **Condition Assessment [Document](#) pages 1-12 (**

Condition Assessment [Document](#) pages 13-27 (

Condition Assessment [Document](#) pages 28-42 (

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Condition Assessment [Link](#) Document pages 43-49 (

*** * * *Preparing for Snow Season* * * ***

EQUIPMENT MAINTENANCE **City of Holyoke Department of Public Works vehicle maintenance divi**

STORM ACTION PLAN **The DPW has a plan in place to clear City streets in a manner that provides**

STREET PRIORITY **Since not all streets can be addressed at the same time; streets are salted**

WINTER [Link](#) PARKING [Link](#) REGULATIONS **[Link](#))**

REGLAMENTOS de EST

WINTER SAND IS AVAILABLE

To assist in complying [Link](#) with City Ordinance for the r

How do I dispose of my Christmas Tree?

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As a service provided by the City of Holyoke, curbside trash pickup will be provided during January.

The Yard Waste Facility is not open on Holidays



(
[Read the Entire Article Here](#)
)

HOLYOKE GETS PAID TO RECYCLE that the City of

DEPARTMENT OF PUBLIC WORKS PROGRAMS & SERVICES & OTHER INFORMATION



THE BOARD (OF PUBLIC WORKS [Link](#))

SEWER COMMISSION (

STORMWATER [Link](#) AUTHORITY (

████████ [Link](#) **STORMWATER REGULATIONS** (

████████ [Link](#) **STORMWATER and RUNOFF POLLUTION** (

████████ [Link](#) **ENGINEERING DEPARTMENT** (

████████ [Link](#) **CITY FORESTER**

████████ [Link](#) **PARKS AND RECREATION DEPARTMENT** (

████████ [Link](#) **HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY** (

████████ [Link](#) **HOLYOKE WASTEWATER TREATMENT FACILITY -- UNITED WATER** (

████████ [Link](#) **HOLYOKE WASTEWATER TREATMENT FACILITY BROCHURE** (

████████████████████ **DPW SERVICES** ████████████████████

- **Curbside Residential Collection / Acceptable [Link](#) Unacceptable Waste**



- **Recycling and Refuse Collection Questions and Answers** (
- **Recycling Plastics the [Yes](#) and No's** (
- **City Recycling Center [Link](#) Information** (
- **City Recycling Center [Link](#) Hours of Operation** (

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- **City Recycling Center** ([Directions](#)) (
- **Electronics Recycling** ([Link](#))
- **Additional Recycling Information** ([Link](#))
- **Springfield Materials Recycling Facility Information** ([Link](#))
- **Traffic Signs installation and Maintenance of Pavement Marking**
- **Road Pot Holes. To report a Pot Hole call the Pot Hole Hot Line at 322-5880**
- **Sidewalks, Curbing, Street Signs, Snow Plowing, and Trees** ([Link](#))

Yard Waste Drop-Off Site Information ([Link](#))



NOTE : As of Monday, November 8, 2010 the Yard Waste facility Hours-of-Operation

The Yard Waste Facility is not open on Holidays

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“TRASH BAGS” □ **Did you know it is against City Ordinance to place trash at curbside unless**

1. **Residential rubbish receptacles will be watertight containers with tight fitting covers of metal**
2. **Each container must be securely covered at all times during put-out. Containers must not be**

Your compliance with this ordinance will help to prevent litter and keep our City clean.

ADDITIONAL INFORMATION

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- **Composting Information** ([Link](#))
- **Contractor Guidance** ([Link](#))
- **Got Books Program** ([Link](#))
- **Mercury and other Household Hazardous Waste Collection Information** ([Link](#))
- **Permit Information** ([Link](#))
- **Residential Driveway Information** ([Link](#))
- **Residents Guide to Safe Communities** ([Link](#))
- **Sewers, Catch Basins and Drains Questions** ([Link](#))
- **Sewer, Catch Basin Service Call Request Form and fax to United Water at 536-5213.** ([Link](#))
- **Sewer Bill Questions** ([Link](#))
- **Street Lights: How to report a Street light is out** ([Click here](#))

POTHLES

-- How do I get a pothole repaired? Call the Pothole Hotline at 322-5680 and

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Proper Use and Disposal of Needles and Syringes ([Link](#))

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Mass Health and Human Services Medical Waste Information ([Link](#))



State Sanitary Code: ([B.E.A.W.C.R. Chapter 111, Section 17A, July 1, 2010](#)) ([Link](#))

Frequently Asked Questions about the Proper Disposal of Lancets, Needles, Syringes, and Sharps

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ENGINEERING DEPARTMENT is a part of the DPW, under the direction of the City Engineer, this department

- **New development planning and final engineering review**
- **Sewer connection and Driveway permit approval**
- **Subdivision map review and administration**
- **Construction Project inspection**
- **Driveway Permit application review and approval**
- **Speed and traffic volume surveys and record keeping**
- **Maintenance of citywide addresses**
- **Maintain citywide maps of infrastructure, including sewer, and drainage systems.**
- **Respond to public information requests**

CITY MAPS

--- If you need to research information concerning these maps and records

DEPARTMENT LOCATION The Engineering Department is located at the City Hall Annex, 20 Korea

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BOARD of PUBLIC WORKER COMMISSION // STORM WATER AUTHORITY



□ □ **STORMWATER REG**[Link](#)**ULATIONS (**

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David Moore, Chairman **Conference Room**

Jose Garcia, Commissioner 63 Canal Street, Holyoke, MA

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Current Meeting Minutes ~~Link~~ can be accessed at the following () :

Board of Public Works [Minutes BPW 04.04.11.doc](#)

Sewer Commission [Minutes Sewer 04.04.11.doc](#)

Stormwater Authority [Minutes Stormwater 04.04.11.doc](#)

NOTE : Minutes to previous meetings are available by calling the DPW at 322-564

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STORMWATER POLLUTION PREVENTION / OUTREACH AND EDUCATION

1. Holyoke's Stormwater [Relate](#) Program Press Release ([Link](#))
2. Holyoke's Stormwater [Relate](#) Program [Relate](#) Program ([Link](#))
3. Connecticut River Stormwater Committee Public Service Announcement ([Link](#))

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4. **Connecticut River Connected Sewer Overflows (CSOs) Fact Sheet (**

5. **Think Blue Massachusetts (**

- **Help Keep Our Waters Blue (**
 - **Put Your Butt in the Tree (**
 - **Fertilizer. Think more i (**
 - **Stormwater Information Sheet (**
 - **Beautiful Home Landscapes to Protect Our Water**
-

CITY LAWS AND REFERENCE DOCUMENTS

- **HOLYOKE CODE OF ORDINANCES (**
 - **PERSONAL OR PROPERTY DAMAGE CLAIM FORM (**
-

HOMEOWNER'S GUIDANCE

1. Did you know a permit is required to repave, resurface or modify your driveway or street? [Link](#)

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2. Any resident or a contactor working for a resident of the City requires a permit for any road excavation.

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PERMITS

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1. **Permits and Fee Schedule** ([Link](#))
2. **Driveway Permit Application** ([Link](#))
3. **Sanitary Sewer Entrance Fees** ([Link](#))
4. **Sewer Connection Permit** ([Link](#))
5. **Road Opening Permit** ([Link](#))
6. **Road Opening Permit (Electronic Form Coming Soon)**
7. **Trench Permit** ([Link](#)) **Fill-out on line and Print or Print and fill out**

CONTRACTOR GUIDANCE WHEN WORKING IN THE CITY OF HOLYOKE

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REQUIRED PERMITS

- **DRIVEWAY PERMIT** : A permit is required to construct a new driveway or to pave, resurface or reconstruct an existing driveway.
- **ROAD EXCAVATION PERMIT** : A road-opening permit is required for any type of excavation within the right-of-way of a public street.
- **TRENCH PERMIT** : All excavators must obtain a permit prior to the Massachusetts General Laws Chapter 291A, Section 27B.

ALL PERMITS CAN BE OBTAINED FROM THE DPW AT THE CANAL STREET OFFICE. (Electronic forms coming soon)

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OTHER PERTINENT INFORMATION FOR CONTRACTORS

- **City Driveway Standards** ([Link](#))
- **Driveway Permit Application** ([Link](#))
- **Trench Safety Regulations** ([Link](#))
- **Grading and Soil Erosion Control Ordinance** ([Link](#))

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- **Construction Activities [Link](#) Stormwater Discharge (**
- **Storm Water Pollution [Prevention](#) Plan (SWPPP) (**
- **Road Opening ePermit Application (Coming Soon) ☐**
- **Repairing a Street Paved [Link](#) 5 Years or Less after Trench Excavation (**
- **Infa-Red Pavement Repair [Link](#) Specifications (☐**

CONTRACTOR WORKPLACE SAFETY

The Massachusetts Division of Occupational Safety [View More](#)

YOUR ENVIRONMENT AND HOW YOU CAN



☐

"PVPC MEDIA RELEASE [Settling Your Lawn Off Drugs \(Drug Disposition Link\)](#))

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RECYCLING:

RECYCLING:

1. **Recycle more at Earth <http://www.earth911.org/recycling>**
2. **Keep America Beautiful <http://www.kab.org/> ☐**
3. **Massachusetts DEP: ☐ <http://www.mass.gov/dep/recycle/> ☐**
4. **U.S. Environmental Protection Agency <http://www.epa.gov/>**
5. **Plastic Bag Recycling [\(Link\)](#)**
6. **Empty Aerosol Cans That CAN Be Accepted: [\(Link\)](#)**

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HAZARDOUS WASTE:

1. □ **Household Hazardous(Waste: [Link](#))**
2. □ **Handling and Management <http://www.mass.gov/dep/recycle/hazardous/hhwhome.htm>**
3. **Mercury Recovery Program <http://www.keepmercuryfromrising.org/>**
4. **Lamp Recycle.org Massachusetts <http://www.usenema.org/lamprecycle/massachusetts.html>**
5. **Toxic Home and Garden Products www.productscommunity.com**
6. **Homeowner Oil Spill Cleanup Guide [Link](#))**

Holyoke Household Hazardous Waste Collection Day

Scheduled to take place □ on S

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COMPOSTING:

- **Composting Information [link](#))**
- **The DPW has home composting containers available for a \$25.00 fee at our office at 63 Canal Street**
- **Information about these services can be found at www.mass.gov/dep**
- **Compost is available to Holyoke Homeowners during certain times in the Summer. The Composting Schedule is available at [Link](#)**
- **Home Composting ([Brochure](#))**
- **Don't Trash Grass ([Brochure](#))**

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For those □ Do-It-Yourself ([Please click](#)) Compost Bin Construction Plans: □ □

JONES FERRY RIVER ACCESS CENTER □ [Boat House 6.4.09](#))([Boat House 6.4.09](#)

[B](#)

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ANIMAL PROBLEMS: *Any individual wanting to report a nuisance or dead animal can call the C*

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[Contact Webmaster](#)



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